

WHATTON-IN-THE-VALE PARISH COUNCIL

Gregg Redford

ANNUAL RETURN 2019/2020

BRIEFING NOTE

Introduction

Mike has sent all members a hard copy (by post) of the Annual Return and associated papers for the year 2019/2020.

The Annual Return needs to be approved by the Council at the Meeting on Friday 29th May 2020. Members have had ample opportunity to review the Annual Return.

There are three issues which the Parish Council need to approve these are detailed below with the form of resolutions.

Internal Audit Report

Overview

Members are directed to Page 4 the Internal Audit Report 2019/20.

The report has been signed by our Internal Auditor without qualification.

Two minor issues were raised in the covering letter.

Certificate of Exemption.

Overview

As both our level of expenditure and income were severely under £25,000 we are entitled to provide a Certificate of Exemption to allow us NOT to have an External Auditor verify our accounts. We can if we wish have a 'Limited Assurance Review' at a cost of £200. Given that our accounts are simple and have an unqualified Internal Audit review, members may like to consider as to whether such a review is necessary. Members may wish to consult Pages 1 to 3 of the Annual Return for further information.

Resolution

That members are satisfied that the Parish Council meet the criteria required to exempt the Parish Council from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Chairman and Clerk were authorised to sign the Certificate of Exemption.

Annual Governance Statement

Overview

Members are directed to Page 5 – the Annual Governance Statement.

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Resolution

That members approved the Annual Governance Statement and directed the Chairman and Clerk to sign the document.

Accounting Statement 2019/20

Overview

Members are directed to Page 6 of the Annual Return and associated documents providing the detail of income and expenditure for the year.

Resolution

That members approved the Account Statement 2019/20 and directed the Chairman and Clerk to sign the document.